

Wedding Contract

Site Usage Fee:	up to 125.....	\$2500
	126-250.....	\$3750
	251 +.....	\$4500

The site fee is based on the size of your wedding. This includes private use of the entire Lodge area, grounds and beautiful log wedding arches. Tables, chairs and white linens for ceremony and reception. The overall cost for consultation with our wedding coordinator, setup and clean up for wedding and reception, and a parking attendant.

Projected attendance: _____

Date: _____

Name: Bride: _____ Phone # _____

Address: _____

Groom: _____ Phone # _____

Address: _____

Time: Five hours : From: _____ to _____ for ceremony & reception

Pictures and set-up (2hrs. prior) From: _____ to _____

Facility rental charge is for 5 hour time period, unless other arrangements are made in advance. This time starts at beginning of ceremony. Pictures are not included in this 5 hr. rental period but can be taken up to 2 hrs. prior to the wedding at no additional cost. Decorations need to be done during this

2 hours prior time period, including flowers. You have not rented the facility for the entire day.

Any additional reception time will be charged a \$150.00 per hour use fee with prior arrangement.

Rehearsal - (1 hr) Time: _____ (set at facilities convenience-no charge)

Music: Live bands or amplified music systems must comply with reasonable sound level standards.

Music from: _____ to _____.

Music provided by: _____ set up time: _____

Music noise curfew is 11:00 pm, music must stop at this time.

Alcohol: Alcohol is restricted to beer, wine and champagne. (NO KEGS OR HARD LIQUOR) The host must obtain a banquet permit (from State Liquor Store) and it must be presented to the facility and posted 24 hrs prior to event.. Wedding guests are not allowed to bring their own alcohol on premises. If this occurs these guests will be asked to leave the premises. **All bar set-up and take down is the responsibility of the wedding party. (This includes providing ice, glasses, napkins, bottle openers)** The host must provide a certified server or monitor the bar with a designated responsible adult the entire event. No one under the age of 21 will be allowed to consume alcohol.

Please indicate if you intend to serve alcohol: ___yes ___no What type: _____

Catering: Red-Tail Canyon Farm will provide all catering services. No outside caterers permitted. It is required to have the wedding reception catered by Red-Tail Canyon We request that no food be removed from or brought onto the premises due to liability. A separate detailed catering contact will be arranged 60 days prior to the event. A 50% deposit will be required at that time. A guarantee for attendance is due 30 days prior to the event with payment in full of remaining balance at that time. Financial responsibility will be for the guarantee or actual

number of guests served, whichever is greater.

****Wedding cake ,cake table, napkins, plates, forks and serving of cake are your responsibility.**

Please remember we are a non-smoking, (smoking restricted to one area only) facility. Absolutely no pets on the premises. You are responsible for making sure your guests are aware of and adhere to these rules.

Conditions:

Users agree to comply with Red-Tail Canyon Farm instructions, policies and rules relating to wedding, security and use of the premises.

Hold Harmless and Indemnity: User agrees to release Red-Tail Canyon Farm and to hold Red-Tail Canyon Farm harmless from any damages to users, user's family, licensees, invitees, guests or other persons occupying or utilizing the Premises during the term hereof which occur or arise as a result of users use or occupancy of the Premises and further agrees to indemnify Red-Tail Canyon Farm for any damages claimed, alleged or caused to Users or third parties, including neighbors, by User's family, invitees, licensees, guests or other third parties.

Attorney's Fees: Should this matter be referred by either party to an attorney concerning the enforcement of any term hereof, the prevailing party in any such action or enforcement or litigation resulting there from shall be entitled to, in addition to such other relief as may be granted, a reasonable sum as and for attorney's fees in such enforcement proceeding or litigation.

Cancellation Policy and Payment:

***Reservation is confirmed with a deposit of \$500.00 at the time of the booking. This is non-refundable in the event of cancellation. Cancellation with at least 120 days notice will not be charged other than loss of \$500.00 deposit. After 120 days you will be charged full cost of facility use.**

***The contracting party will be responsible for all damages to buildings, furnishings and property. The \$500.00 deposit is refunded in full after the wedding if there is no damage .**

****Please note: the damage deposit will not be applied to the bill for the wedding.**

***A 50% deposit for the estimated costs for food is required 60 days prior to event to guarantee the reception. 30 days prior to date of the wedding, payment on the remaining balance for reception is due. Should final payment exceed the sum of the estimate, payment balance in full will be required on the day of wedding or will be subtracted from deposit.**

*** Complete payment for facility use for the event is due in full 90 days prior to the event .**

***All charges are subject to State sales tax (8%) and a 15% gratuity on catering cost.**

I am authorized to act as a representative for the above mentioned User: I will take reasonable and prudent precautions to insure individual and facility safety and welfare.

Signed _____

Date _____

PLEASE SIGN, DATE AND RETURN WITH DEPOSIT

We look forward to sharing this special day with you at Red-Tail Canyon Farm.

FOR FACILITY USE AND COORDINATION ONLY:

Please fill in as best as possible at this time, the rest can be completed at a later date:

Brides Name: _____ email address: _____

Groom Name: _____
Event date: _____

Music: Type: _____
Name: _____
Setup Requirements: (include setup time, time of arrival, departure)

Photographer: _____ *Time of Pictures* _____

Cake: _____ *Time of arrival & set-up* _____
***Wedding party must supply own table, table linen, plates/ forks, serving utensils for cake.
Set up of cake, serving of cake and clean-up/boxing of cake your responsibility.*

Flowers: _____ *Time of delivery* _____
Wedding party flowers only (bouquets, corsages etc.) may be kept in cooler before wedding.

Alcohol: *Please indicate if you intend to serve alcohol: _____ yes _____ no*
*Beer and wine may be delivered the day before and kept in our cooler. We provide
tubs but you must provide your own ice, serving glasses etc.*

Banquet permit obtained: _____

Minister: _____

Other Amenities: *Horse-drawn carriage: by arrangement: _____*
Hayrides: \$ 275.00 per hour : time available: _____
Studio: (for prep. & changing) \$95.00 _____

Other rentals: *From: _____ -*
Items: _____
